

PRICING FWOs



Use this check list to make sure you are properly pricing FWOs.
See the complete [User Guide](#) for detailed instructions.

- Review descriptions and reports. Correct as needed.
- Make sure a signature has been captured on the FWO
- Verify that all labor and material is accounted for
- Double check your pricing calculations
- Review the “**Additional Pricing Items**” tab to capture all possible worksheet charges
- Display a proper formatting of Rate/Overhead/Profit that is consistent per project
- Preview the tag image and review for accuracy.
- Send tag back to Entry for the App User to correct and re-sign if needed
- Under **Documents/Pictures(s)**, check the correct box to either “**Attach to Letter**” or “**Attach to Email**”